

PTAA 2025 March Board Meeting Minutes

(3-10-25)

1. Call Meeting to Order – Ron Tyburski
2. Roll Call – Matt Keibler
3. Approve Minutes from Last Meeting – Ron Tyburski
4. President's Report –
5. Financial Report – Jamie Gravelle
 - a. Financial Forecast:
 - b. Bills/Reimbursements to be paid:
 - i. Uniforms need to be paid
 - ii. Equipment needs to be paid through AD Starr
 - c. Checks to deposit:
 - d. Checks already cut review:
6. Director Updates
 - a. Maintenance/Equipment - John Lentz
 - i. Need to schedule field maintenance with Needley
 - ii. Norwin rental: Gator, 3-wheel serviced and picked up.
 - iii. Mounds: Need to pick out the 4-mounds for purchase.
 - iv. Roofing Bid: Need to obtain a bid for all roofs in the park
 - a. Lentz will email bids
 - v. Budget has been submitted to the BOD.
 - vi. Lights being added to all fields
 - vii. Need to roll fields after light installation.
 - viii. Steamer table for the concession stand?
 - ix. Need contact Doug from Pest Control for a bid
 - x. Do we add keypads for all dugouts or keys?
 - a. Voted on sticking with just keys
 - b. Concession - Tara Perriello
 - i. Need to update the Keypad
 - ii. Cleaning Service;
 - a. Getting bids this week
 - b. Simply spotless-\$200
 - c. Will finalize this week.
 - iii. Filled First aid kit
 - iv. S&T Bank-POS System
 - a. \$98 per month
 - b. Need to buy equipment
 - c. S&T go forward and equipment. BOD confirmed direction
 - d. Need to add pricing in POS.
 - c. Softball – Kane Stein
 - i. Need to send coaches list to Amber
 - ii. New bi-laws approved for softball and All Stars
 - iii. Heat Travel girls have to play in-house to be eligible for All Stars
 - iv. Need to review and approve Softball move ups
 - v. Jamie will need to cut checks for Eastern Fastpitch and WPISL for slow pitch league fees.
 - vi. Budget submitted
 - vii. Changed draft to 3/19 @ 6:30pm Blue Room
 - d. Travel Softball- Greg Carpenter
 - i. 86 teams as of today for Memorial Day Tournament
 - ii. Uniforms complete
 - iii. Budget submitted
 - e. Baseball – Brent Burmeister
 - i. Registration closed but still getting a lot of additional sign-ups.
 - ii. Draft confirmed 3/19 @ 6:30pm Blue Room
 - iii. All equipment has been purchased
 - iv. Ordered additional bases via AD Starr

- v. Need to review scheduling guidelines with travel/softball in order to ensure All Stars have field time.
- f. Travel Baseball – Mike Cardamone
 - i. Travel Tournament work party 6/11 & 6/12 (Need to close off fields 1,2,3,5, and 6)
 - ii. Fields 8,9,10, and 4 will be available for PTAA/Heat usage.
 - iii. No 13U division for the Father's Day tournament.
- g. Web – Amber Bertosh
 - i. Need to add late fees; no refunds due to not adding birth certificate on-time.
 - ii. All Star team registered
 - iii. No personal emails from BOD involving PTAA go forward.
 - iv. Need to update website calendar with field closure and key dates.
 - v. Need to create a travel softball page
 - vi. Need to finalize details with Mylinda Butler on opening day shirts
 - vii. Opening Day event-April 26th
 - a. National Anthem-Talia Drenning
 - b. Hot dog and drinks for kids
 - c. Need to confirm opening day committee for this year and next.
 - viii. Need to change Pirates date to 7/27
- h. Sponsorship – John Comer
 - i. 40 sponsorships already
 - ii. Need to confirm DSG coupon details
 - iii. Need to post sponsorship opportunities on Facebook.
- 7. New Business – Items that require detailed discussion – 15+ Minutes Each
 - 1. Fields walk throughs
 - 2. 1-2-3 LED lights update
 - 3. Registrations are now open
 - 4. St Barbaras Church Softball
 - 5. All Star baseball fundraising
 - 6. Lawsuit
 - 7. Meeting Dates 2/10, 3/10, 4/14, 5/12, 6/9, 7/14, 8/11, 9/8, 10/13, 11/10, 12/8
 - 8. Any Other Business/Topics-

9. Adjournment-9:49pm

Notes/reminders

- 1. Meeting format follows [Roberts Rules Of Order](#)
- 2. Meeting schedule is posted [online](#)
- 3. Meeting minutes are due after every meeting to Erica
- 4. What is said in these meetings stay in these meetings

PTAA Board

Ron Tyburski-President

Jim Drenning-Vice President

Matt Keibler-Secretary

Jamie Gravelle-Treasurer

Tara Perriello Concessions Director

John Lentz-Maintenance Director

John Comer-Sponsorship

Amber Bertosh-Web Director

Maggie Kaninberg- Ass't Web Director/Social Media Director (Non Voting Member)

Baseball Board**Brent Burmeister-Director**

Nick Acquaviva- Asst. Director

Brandon Quinn- Secretary

Matt Butler-Maintenance Director

Chris Cole-Equipment Manager

John Flick-All Star Coordinator

Travel Baseball Board**Mike Cardamone- Director**

Jules Selia- Ass't Director

John Grominsky- Secretary

TBA - Financial Secretary

Travel Softball Board**Greg Carpenter- Director**

Jim Massarelli- Ass't Director

James Drenning- Secretary

Dan Heston- Financial Secretary

Brent Burmeister-Tourn. Director

Matt Keibler- Equipment Mgr.

John Comer-Social Media Director

Softball Board**Kane Stein-Director**

Travis Hart-Assst. Director

Jay Kelleher-Secretary

Maintenance-Jim Massarelli

John Comer- Fast Pitch Coordinator

Darren Rybolt-Equipment Manager

Matt Keibler- Tournament Director